

The Ohio State University at Lima
BOARD OF TRUSTEES
May 13, 2010

Mr. Unverferth called the meeting to order at 4:50 p.m. with the following members present: Mr. Deters, Mr. Griffith, Mr. Hadley, Dr. Hubbell, Mrs. Knight, Mr. Reinhart, Mrs. Schulte, Mr. Unverferth and Mr. Young. Appointed members: Dr. Gilmore, Mr. Brooks and Adam Warniment were present. Dean Snyder and Mrs. Moorman attended in their official capacity. Several faculty and staff members attended.

INTRODUCTION OF STUDENT TRUSTEE CANDIDATES: Student Trustee Adam Warniment introduced three of four applicants for the Student Trustee appointment for 2010-2011: Sarah Corcoran, Alexis Alberts and Gregory Cottrill. Brian Rethman was unable to attend. The candidates were excused and Mr. Hadley, Chair of the Academic Affairs and Student Life Committee, reported on the interviews that had taken place prior to the Board meeting and presented the committee's recommendation of Sarah Corcoran. Mr. Hadley moved and Mrs. Knight seconded a motion to appoint Sarah Corcoran as Student Trustee for 2010-2011. The motion unanimously carried. Sarah Corcoran was congratulated and invited to join the meeting.

APPROVAL OF MINUTES: Mrs. Knight moved and Dr. Hubbell seconded the motion that the reading of the March 11, 2010 minutes be waived and approved as previously distributed. The motion unanimously carried.

CONSIDERATION OF FINANCIAL CONDITION: Mr. Phelps presented written and verbal reports of the financial condition for the period ending April 30, 2010. A copy is attached to and made a part of these minutes.

Mr. Hadley moved and Mr. Reinhart seconded the motion that the statement of financial condition be accepted. The motion was unanimously approved.

DEPARTMENTAL REPORT: ACADEMIC ADVISING: Dean Snyder informed the Board of concerns brought forth by the Faculty Executive Committee. The number of academic advisors has not kept pace with growing numbers of students enrolled and advising appointments have occasionally taken place during class times. Bryan Albright, Coordinator of Financial Aid, has been appointed to oversee the Academic Advising department and presented the following update:

Walk-in hours have now been established with advisors rotating to cover walk-in appointments. Adjustments are being made to balance student needs and workloads per each advisor. Student schedules are reviewed to ensure requested appointments do not occur during class times. Two class scheduling kiosks have been installed to assist students with scheduling of classes.

An "Early Alert" program has been implemented whereby an email is sent to each faculty member after the first week of classes to inquire about attendance. Students who are on a wait list may not be checking their own emails to know they have been accepted into a chosen class and could receive an "E" grade for the class for lack of attendance. Beth Keehn added that a texting system has been developed by Web Master as an alternative to reaching students in addition to email. Later in the quarter, a questionnaire follows to each faculty member inquiring about attendance and low test scores with an inquiry about the need for advising intervention. For 217 courses offered during Spring Quarter, 58% of faculty responded to the questionnaire. Advisors may be asked to meet with academic program coordinators.

An Advising 101 session will be offered during Fall Quarter 2010 for faculty and staff with presentations on disability services, career services and academic advising.

DEPARTMENTAL REPORT: DEVELOPMENT: Amanda Miller reported that Campus Campaign has been completed with participation of 100% by Senior Staff and 56% campus participation which is 12% above Columbus campus participation. Ohio State Lima finished second to Marion campus in regional campus participation.

The Seventh Annual "Spring for Scholarships" dinner and auction will take place on May 17 with former Buckeye and professional athlete Michael Doss as guest speaker. Fourteen of the 17 tables have been sold to date.

Bob and Grace Schulte have offered to host an event with President Gee for friends of the University at their home on May 24. The Board of Trustees is invited to attend and driving directions to the Schulte residence will be emailed.

A proposal has been prepared for a donor to fund an outdoor amphitheatre behind Galvin Hall and for a \$1M endowed professorship in Theatre.

STUDENT TRUSTEE REPORT: Adam Warniment reported that he recently met with Student Senate President, Victoria Gonzalez, who has requested an opportunity for Student Senate to present a year's overview of activities to the Board. The Board accepted.

A recycling effort is underway by Student Senate with projections of \$625/month in savings to campus as compared to current recycling methods. Recycling receptacles will be placed around campus May 25. Sarah Corcoran and Victoria Gonzalez are leading this effort.

Many students participated in May Week with evening activities particularly well attended.

Adam met with and received a proposal from Chris Moynihan, student work/study in Student Activities, regarding a request to update the Game Room in the Student Activities area. Suggestions include some light remodeling and redecorating with a coffee house theme, possibly naming the new area "The Cellar" as opposed to the "Game Room." Better lighting with dimmers and specialized lighting for certain areas, installation of a counter/bar for laptop computer usage, and another flat screen TV is desired. The students feel the room could be better used, with modifications, as a marketing tool for student recruitment. A student room monitor is currently in place during peak hours to loan out games for usage. The students are requesting a clearly marked area or reception desk for better visibility of the student monitor. Complaints were also voiced that games are not available for check-out during down hours.

Amy Livchak, Director of Student Activities, and Chris Moynihan have offered to make a presentation to the Board if desired. Dean Snyder noted that the Game Room is a shared area under the cost share agreement with RSC and that a proposal would also be needed for next year's budget.

DEAN AND DIRECTOR'S REPORT: Dr. Snyder provided the following campus update:

- Dean Snyder announced that George Brooks has been elected Vice Chair of the Alumni Advisory Council. The Board congratulated Mr. Brooks.

- An itinerary for President Gee's visit to Ohio State Lima on May 24 was shared with the Board.
- Ohio State Lima and Rhodes State administrators met recently and finalized a cost share agreement effective for both 2009-2010 and 2010-2011.
- Documents from the Office of Academic Affairs were shared resulting from the January 29, 2010 meeting in Columbus with Provost Alutto, President McCurdy and Dean Snyder regarding the Lima Campus Student Life and Community Center. The total recommended projection cost for this project is \$12.7M for approximately 40,000 square feet of space. A motion was made by Mr. Reinhart, seconded by Mrs. Schulte and unanimously carried to send a letter to Mr. Clyde Rauch thanking him for his participation in earlier Ohio State Lima Board to Rhodes State College Board meetings that included discussions regarding the Student Life and Community Center.

OLD BUSINESS: None

NEW BUSINESS:

Selection of Recipient of 2010 Violet I. Meek Town and Gown Award:

Letters of nomination were submitted to the Board recommending two candidates, Dr. William Angel and Mr. Ora (Bud) Winzenried. After discussion, motion was made by Mr. Griffith, seconded by Dr. Hubbell and unanimously carried to award Mr. Winzenried for 2010. Dr. Angel's letter of recommendation will be retained for consideration next year. This award will be presented June 10, 2010, at 5 p.m. during a reception at the Visitor and Student Services Center.

Expiration of Board Terms:

Susan Hubbell – First Term ends June 30, 2010
 Ronald Hadley – Third and Final Term ends June 30, 2010
 Grace Schulte – Third and Final Term ends June 30, 2010

Dr. Hubbell was asked to continue for a second term, effective July 1, 2010.

Suggestions were brought forth regarding several individuals who have expressed an interest in serving on The Ohio State Lima Board of Trustees. Discussion ensued about the need for diversity in terms of race, gender, profession and discipline, as well as continuation of the current county representation and a willingness to financially support the University. An Ad Hoc Nomination Committee was formed comprised of Mr. Griffith, Dr. Hubbell and Mr. Unverferth with a charge to meet and present recommendations for the two vacancies for consideration by the Board of Trustees at the June 10, 2010 meeting.

Mr. Unverferth thanked Mrs. Schulte and Mr. Hadley for their nine years of service on the Board and a motion was made by Dr. Hubbell, seconded by Mrs. Knight and unanimously carried to present a Resolution thanking them for their service at their final Board meeting in June. The Board also expressed gratitude to Dr. Allison Gilmore, Faculty Representative, and Adam Warniment, Student Trustee, for their service during the past year.

ADJOURNMENT: Mr. Reinhart moved and Dr. Hubbell seconded the motion that the meeting be adjourned. The motion was unanimously approved and Mr. Unverferth declared the meeting adjourned at 6:12 p.m. The next Board meeting is scheduled for June 10, 2010 at 4 p.m. in the Public Service Board Room.

James W. Unverferth, Chair
Ohio State Lima Board of Trustees
May 13, 2010

Jeanne M. Moorman, Secretary
Ohio State Lima Board of Trustees
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