

The Board of
The Ohio State University at Lima
November 10, 2016

Dr. Earl Recker called the meeting to order at 4:32 p.m. with the following members present: Deborah Ellis, Larry Webb, and Dr. Nicole Nelson. Karen Grothouse, Mark Haushalter, Dr. Gregory Ricketts, and Eva Yarger were absent. Appointed members Mark Kleffner and Tierra Oliver were present, while appointed member Chad Metzger was absent. Dean Gilbert and Ms. Risner attended in their official capacity.

APPROVAL OF MINUTES: Mr. Webb moved and Ms. Ellis seconded the motion that the reading of the September 8, 2016 minutes be waived and approved as previously distributed. The motion unanimously carried.

CONSIDERATION OF FINANCIAL CONDITION: Mr. Phelps presented a written and verbal report of the financial condition for the period ending October 31, 2016. **Please see attached report.**

Ms. Ellis inquired about the sales and services aspect of the report. Mr. Phelps explained that the Lima campus receives income through the rental of farmland and the lease of a house on Thayer Road.

Ms. Ellis moved and Mr. Webb seconded the motion that the attached statement of financial condition be accepted. The motion was unanimously approved.

BOARD COMMITTEE REPORT: Campus Planning, Finance and Facilities. Ron Kaufman and Devon Phelps provided brief updates. Facilities projects include: booster pump project (cost-shared with RSC, start date February 2017), HVAC Project for Galvin, Reed, and Cook Halls (cost-shared with RSC, on hold waiting for RSC to sign internal funding agreement), generators (OSU only, start with study to determine needs), Reed Hall Roof (OSU only, start with study of building to include masonry), security cameras (OSU only), and a pavement project (OSU only). Mr. Phelps noted that we will not be receiving any state funding for capital projects this year. Projects included in the next 1-5 years planned with capital money include renovating the Student Life Building for safety reasons, upgrading for consistent LED outdoor lighting, and the creation of an outdoor athletic space. Longer term projects include a new maintenance building, renovating Galvin Hall bathrooms and classrooms, and adding restrooms to the Student Services Building.

DEPARTMENTAL REPORT: Enrollment. Mr. Bryan Albright, Director of Enrollment Services, delivered a brief update. He shared that Autumn 2016 enrollment is up for the first time in 6 years. Overall, there was a 2.9% rise in enrollment from last year (1010 to 1039 students enrolled). He also shared that 88% of students applied for financial aid and 497 students received a \$1000 Presidential Affordability Grant. This was the first time students on regional campuses received this grant. Mr. Albright stated that there were 378 new freshman and 56 transfer students. There is also a 12.4% ethnic diversity, which is the largest historical percentage difference. Also, 46 of Ohio's 88 counties are represented through enrollment.

Mr. Albright also went into more detail on the incoming freshman class. He stated that there was a 10% increase in new freshman, from 344 to 378 new freshman from 2015-2016. The average ACT score was 22.7, which is the highest in six years. Additionally, the percentage of First

Generation freshman students is up to 42.8% and ethnic diversity is at 14.2%. Thirty-two Ohio counties are represented by the 2016 freshman class.

Mr. Albright next spoke about student retention. Retention has increased in the last four years and there is currently a campus focus on retention. In 2016, the retention rate was 67.2%, which is the highest percentage in 16 years. The Freshman-Sophomore First Generation retention rate is 63.2%. This is attributed to successful orientations, the Freshman Experience course, the Early Alert Program, and Sophomore and Junior Check-in Programs.

Dr. Recker questioned what is attributed to the success of student retention in the past few years. Mr. Albright responded there is a lot more outreach to the 10 county area and social media engagement. He also emphasized the importance of the Freshman Experience course and Early Alert and Check-in programs. Dr. Kleffner asked if OSU Lima attains student reciprocity if enrollment numbers would climb. Mr. Albright did not expect a large rush of students from out-of-state, but did say 5-10 out-of-state students would be a nice number. Ms. Ellis then asked if other regional campuses were experiencing this sort of enrollment and retention success. Mr. Albright concluded by saying that Mansfield numbers were down, but Marion's and Newark's were up as well.

FACULTY ASSEMBLY REPORT: Dr. Kleffner spoke briefly on the Provost (Dr. Bruce McPheron) visit on Monday, November 7. Dr. Kleffner reported that the Faculty session during the Provost's visit ran well over an hour (over the allotted time) with good participation from Faculty. It was a successful visit between the Provost and Faculty.

STUDENT REPRESENTATIVE REPORT: Ms. Oliver reported on the recent activities of Lima campus students. She shared that First Generation students would be traveling to Maryland for the OSU/Maryland football game on November 12. She continued by reporting The Honors Club has been busy with a trip to Hocking Hills, trivia night, and a planned trip to Cleveland. There is also a trip to Boston being planned for Spring Semester. The Theatre students will finish up their production of *The Ugly Duckling*, and over 1500 elementary school students have attended to date. She continued her report by noting Career Services recently gave a networking presentation. She concluded her report by emphasizing how busy and involved Student Senate has been with activities including: By Students For Students campaign, Scavenger Hunt to promote campus involvement for all students, attentiveness to student requests (ex: coffee in the student lounge), and the WeServe campaign.

DEAN AND DIRECTOR'S REPORT: Dean Gilbert provided the following campus update:

Dean Gilbert started her report by giving an Outreach update. She and Bryan Albright have been and will be sharing enrollment news throughout the area. Mr. Albright provided an update to the ESC Meeting in Shelby County, and Dean Gilbert will be visiting the Findlay Rotary, Logan/Hardin County ESC Meeting, Lima Sertoma Club, and Ottawa Area Chamber of Commerce. If anyone else has any recommendations for outreach opportunities, please send them to Ms. Risner. Dean Gilbert would like to hit all counties in our 10 county area with a focus on speaking to parents to let them know about the opportunities and resources at OSU Lima.

Dean Gilbert continued her report by discussing the Forward Plan reboot happening this year. Campus goals were developed 2.5 years ago to look out over 10 years and coordinated with the Strategic Plan. The Provost has changed since the plan was created, which means the Forward Plan will be changing. After brief discussions with Provost McPheron, it has been realized we will need to bring him up to speed on the Lima campus and its goals. Conversations so far have

gone well and the Provost is supportive of the new Student Life Building. The Forward Plan will be updated for 2017.

Dean Gilbert then gave an update on housing for the OSU Lima campus. This is an ongoing issue for the Lima campus, but adequate housing could be its greatest resource for future enrollment. The groundwork and technical conversations have occurred, but no other movement forward. With Provost McPheron, there may be an opportunity to move forward. The Provost has stated Columbus has made a commitment to housing on Columbus campus and this coincided with student success. OSU Lima will continue to push for OSU housing and will use Longmeadow data as an indicator of the correlation between student success and housing. Since student success is a central priority, student housing should be assessed centrally. This fits into the long-term strategic plan to promote student success.

Dean Gilbert then briefly spoke about reciprocity between OSU Lima and Indiana. The state of Indiana has to approve reciprocity for students from Allen County. Reciprocity is also tied to housing, in that OSU Lima becomes more welcoming if we can offer student housing for out-of-state students.

Dean Gilbert continued her report by discussing the Student Life Building. The building will be approximately 15,000 square feet and the bid package is expected to go out in early 2017. 88% of funding has been raised, and it is currently scheduled for the January 2017 OSU Board of Trustees meeting. Groundbreaking is anticipated for May 2017. Additionally, a new project manager has been named to keep the project running on schedule.

Dean Gilbert next discussed the recently concluded Task Force for Creating Opportunities for Shared Governance on Co-Located Campuses. This task force was created at the end of the last legislative session by Senator Keith Faber, and it was organized to examine shared governance on Ohio co-located campuses. A set of recommendations was distributed after the final meeting, which include pursuing shared services for higher value and lower costs, formalizing shared services agreements, establishing incentive funds to invest in shared services, and an annual review of best practices and accountability. To implement and oversee these suggestions, it was recommended that there be a "shared" trustee or advisor attend both governing board meeting and foster communication between the two campuses. T

Dean Gilbert closed her report by briefly discussing the Regional Campuses Day at the Statehouse scheduled for Tuesday, November 15. This day will include an OSU Lima delegation of Dean Gilbert, Director of Advancement Lesley Fry, and students Kayla Brown and Seth Stammen participating in appointments with six elected Ohio House of Representatives and Senate officials.

OLD BUSINESS: Dr. Recker motioned "that the Ohio State Lima board formerly recognize the hard work and dedication of the students who have earned a spot on the Dean's List by achieving a 3.5 or better grade point average while taking a full-time course load at The Ohio State University at Lima and record the Dean's List in the official minutes of the board". Dr. Nelson seconded the motion.

NEW BUSINESS: Violet I. Meek Town and Gown Award Nomination Process. Ms. Risner announced that the December 1 call for nominees was fast approaching. A call for nominations will be sent electronically, and a postcard call will go out to recipients and community members without an email address. Nominations are due by February 14, 2017.

Student Representative to the Board Process. Ms. Risner also announced we will be sending out a call for nominations for a Student Representative to the Board in early December. We will send out a call for nominations to students via email in early December, and Student Activities will help promote the call for nominations by posting fliers and sending out electronic reminders. This is a self-nominating process, and nominations are due by February 17, 2017. The Academic Affairs and Student Committee will convene on Marcy 9, 2017 to elect a new Student Representative to the Board.

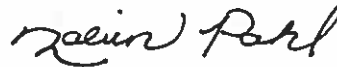
Board Vacancy. Ms. Lesley Fry announced there is a Board vacancy that needs filled. A potential candidate has been named and the candidate will be going through the appointment process.

Call for Alumni Hall of Fame Nominations. Ms. Fry also announced nominations are now open for the Alumni Hall of Fame. Nomination forms are available through the OSU Lima website and can also be submitted electronically. A call for nominations has also been made through the media and in the OSU Alumni newsletter. The deadline for nominations is December 31, 2016. The Board Advancement Committee will meet in January to discuss candidates and bring a recommendation to the Board.

ADJOURNMENT: Ms. Ellis moved and Dr. Nelson seconded the motion that the meeting be adjourned. The motion was unanimously approved and Dr. Recker declared the meeting adjourned at 5:51 p.m.



Mr. Mark Haushalter, Chair
The Board of the Ohio State University at Lima
November 10, 2016



Robin Pohl, Secretary
The Board of The Ohio State University at Lima
January 12, 2017