

The Board of
The Ohio State University at Lima
May 12, 2016

Mr. Haushalter called the meeting to order at 4:02 p.m. with the following members present: Deborah Ellis, Karen Grothouse, Mark Haushalter, Dr. Earl Recker Dr. Gregory Ricketts, and Larry Webb. Joel Althausen and Eva Yarger were absent. Appointed members David Braun, Tierra Oliver, Mark Kleffner and Chad Metzger were present. Dean Gilbert and Ms. Risner attended in their official capacity.

APPROVAL OF MINUTES: Mr. Webb moved and Ms. Ellis seconded the motion that the reading of the March 10, 2016, minutes be waived and approved as previously distributed. The motion unanimously carried.

CONSIDERATION OF FINANCIAL CONDITION: Mr. Phelps presented a written and verbal report of the financial condition for the period ending April 30, 2016. **Please review pages 4-5 of this document for the report.**

Mr. Webb inquired about the Huntington Affinity Agreement. Mr. Phelps explained that the Lima Campus currently receives \$10,000 per year in scholarships as part of an agreement with Huntington Bank to make them Ohio State's premier bank. He stated that the agreement had been in place for three years and that it would expire after a total of ten years. Ms. Ellis then asked how many years OSU Lima had been running a budget deficit. Mr. Phelps responded that the campus was currently in its third year of running a budget deficit. He explained that the budget deficit was part of an "allowable" deficit that included expenses such as technology support through OCIO and a Campus Police Officer. He indicated that working to pay that deficit down was a priority.

Mr. Haushalter moved and Mr. Webb seconded the motion that the attached statement of financial condition be accepted. The motion was unanimously approved.

DEPARTMENTAL REPORT: Advancement. Lesley Fry, Director of Advancement, delivered a brief recap on the 2016 Spring for Scholarships event on April 28. Ms. Fry started by noting that the night truly was a great night to be a Buckeye. She stated social media was abuzz with highlights of the event, and students, friends and alumni were in attendance. Over 200 people attended, which was more than expected with 16 table sponsors. The night's events, including tickets and auctions, raised over \$30,000 in endowments. Ms. Fry also reported on speaker Archie Griffin, and noted his speech touched on the theme of "pay it forward", and was a fantastic speech. She thanked Larry Webb and Chad Metzger in their roles for welcoming Mr. Griffin to the event, and all of the Board members for their support for the event.

Ms. Fry concluded her report by discussing the Ohio Scholarship Challenge, and noting that The Ohio State University really wants to limit student debt. One way OSU is working to limit debt is the Ohio Scholarship Challenge, which is currently matching up to \$100,000 donor contributions. There is a June 30 deadline to pledge for this program match. Ms. Fry also noted that Lima students who receive these scholarships will retain the scholarships if they transfer to Columbus campus.

FACULTY ASSEMBLY REPORT: Dr. Kleffner updated the group on the ongoing activities of faculty. He reported that the Ohio Arts Council board presented the 2016 Individual Excellence Award to Doug Sutton-Ramspeck, Associate Professor of English. Dr. Kleffner also reported

that Kamesh Casukhela, Scott Fisher and Imed Jmiai were all nominated for the Provost's Award for Distinguished Teaching by a lecturer. Imed Jmiai was also selected for the Lima Campus Teaching Award, and Pat Carroll was selected for the Lima Campus Outstanding Scholar Award.

Dr. Kleffner reported that the Faculty Assembly has approved a two-year trial for a Monday midday common hour, which will take effect during the 2017-2018 academic year. This trial period was recommended by the Academic Planning Committee.

STUDENT REPRESENTATIVE REPORT: Mr. Braun reported on the recent activities of Lima Campus students. He shared that the Departments of Theatre and Music recently put on a production of *RENT*. Mr. Braun also noted that the Honors Program recently visited Philadelphia. He also reported several other student activities, including the Ottawa River clean-up, Quad Student Life activities, Stress Less week, and an Honors Biology class trip to Dayton.

DEAN AND DIRECTOR'S REPORT: Dean Gilbert provided the following campus update:

Dean Gilbert started her report by providing a recap of the Lima campus Academic Celebration held on April 22, 2016. She reported that this is a way to celebrate Lima campus graduates in a more intimate setting that allows graduates to celebrate with their families and faculty. Dean Gilbert reported that 112 Lima students graduated with an Associate of Arts, 24 graduated with a Bachelor of Arts, and 75 graduated with a Bachelor of Science. Dean Gilbert concluded the recap by thanking Gail Nelson and Meredith Kincaid for organizing the event.

Dean Gilbert continued her report by giving an update on the Student Life Building project. She shared that the project is proceeding and on May 25, a meeting will be held with the Design Review Board. Vice Provost Dr. Jennifer Cowley will also be at this meeting. The Collaborative Inc. will present designs to garner input and feedback on options for the Student Life Building. There are two predominant design options: an East-West option and a North-South option. There are pros and cons to each design, so feedback is important to move the process along. Dean Gilbert then stated that the project will then go to a subcommittee for design of the Board of Trustees. This meeting was scheduled to take place in June, but has been moved back to September. This will not delay the building timeline, and the project manager is confident we will progress towards our goal of breaking ground in the spring. Collaboration with the Jared Lehman of the Lima Family YMCA was also discussed to staff the fitness room in the new Student Life Building.

Dean Gilbert continued her report by discussing a meeting that was held with AVI on Friday, May 6. AVI will continue to provide food service for the Lima campus. They also provided good ideas for food needs for the Student Life Building, including specialty coffee and grab-and-go options. They will consider keeping the Reed cafeteria open for an additional hour to better service student needs. Also, they will conduct a walk-through for a Starbucks coffee stand. There are several variations for how Starbucks can launch a stand, depending on traffic, and they will work with Starbucks to determine the best option for us.

Dean Gilbert continued her report by providing an update on the Strategic Planning Committee. She noted that a new Mission, Vision, and Values survey had been sent to Faculty and Staff for their review and input. Dean Gilbert would like more feedback from Faculty and Staff, and she also requested that Ms. Risner send the survey to Board Members to complete. Also, Dr. Allison Gilmore will be conducting brief interviews with Lima community leaders to generate ideas and input for the Strategic Planning Committee. A new Strategic Planning draft should be generated by September 2016, and a final version should be published by January 2017.

Dean Gilbert continued her report by discussing the an opening on the Board generated by the exit of Dr. Susan Hubbell due to her term ending. Dean Gilbert reported that Dr. Nicole Nelson has agreed to be a nominee. Dr. Nelson and her husband are very active in and dedicated to the Lima community. She has participated in events for the Lima Symphony, STEM Steps, and hosted events at her home for Lima community leaders and supporters. She is also the recipient of the 2016 ATHENA Award.

Dean Gilbert concluded her report by briefly discussing the 2016 – 2017 Board schedule. She also emphasized the importance of the Board retreat to generate ideas and direction for the Lima campus. This is also a good forum to “think outside the box” to move the Lima campus forward. It was requested that Ms. Risner send out a survey to determine the best date for the retreat day.

OLD BUSINESS: None

NEW BUSINESS:

Motion was made by Mr. Haushalter, seconded by Dr. Ricketts to elect Deborah Ellis for a third term on The Board of The Ohio State University at Lima beginning on July 1, 2016 and ending on June 30, 2019.

Motion was made by Ms. Ellis, seconded by Dr. Recker to elect Karen Grothouse for a third term on The Board of The Ohio State University at Lima beginning on July 1, 2016 and ending on June 30, 2019.

Motion was made by Ms. Ellis, seconded by Ms. Grothouse to elect Mark Haushalter as Chair of The Board of The Ohio State University at Lima beginning on July 1, 2016 and ending on June 30, 2017.

Motion was made by Ms. Ellis, seconded by Mr. Haushalter to elect Joel Althausser as Vice Chair of The Board of The Ohio State University at Lima beginning on July 1, 2016 and ending on June 30, 2017.

Motion was made by Ms. Ellis, seconded Ms. Grothouse to commend David Braun for his excellent service as Student Representative on The Board of The Ohio State University at Lima for 2015 – 2016..

Motion was made by Ms. Ellis, seconded by Dr. Recker to commend Dr. Hubbell for her excellent service as Chair of the Board of The Ohio State University at Lima for 2015 – 2016.

Motion was made by Dr. Recker, seconded by Dr. Ricketts to commend Dr. Hubbell for her excellent service on The Board at The Ohio State University at Lima for 2007 – 2016.

ADJOURNMENT: Mr. Haushalter moved and Mr. Webb seconded the motion that the meeting be adjourned. The motion was unanimously approved and Dr. Hubbell declared the meeting adjourned at 4:50 p.m.

Mr. Mark Haushalter, Chair
The Board of The Ohio State University at Lima
DATE, 2016

Erin Risner, Secretary
The Board of The Ohio State University at Lima
DATE

Summary of Financial Condition – Period ending April 30, 2016

We are **83.3%** through the year, so all year-to-date percentages should be compared to that number.

Income

Transfers In: payments to Lima from other OSU departments for services such as Disability Services, Student Life (Huntington Affinity Agreement), and a one-time payment from OAA to cover the unrealized income had we instituted a 2% tuition

Tuition: all payments for student-related fees (Instructional fees, general fees, fines/penalties, application/acceptance fees, and lab fees)

Subsidy: state share of instruction payments

Investment: interest paid on fund equity balance

Sales: miscellaneous sales, federal indirect costs, Rhodes State College payments

Overall, income is at 90.6% of budget and includes Tuition received for SU'15, AU'15, SP'16 and State Subsidy for eight months. The Rhodes State revenue is from FY15 activity that was not anticipated and the 1st Quarter payment for FY16. The 2nd Quarter reconciliation is under way, and should be reflected on the May 2016 report.

Expenses

Expenses are at 75.6% of budget, and with the exception of Financial Aid (which shows SU'15, AU'15 and SP'16 scholarships), University Overhead (includes Subsidy revenue) and Equipment, are all well within budget targets. The large variance in the Equipment line is due to a one-time purchase we made for a Bobcat S630 skid steer. The Transfer Out line reflects the Fisher College of Business transfer. As we get closer to closing out the fiscal year, expenses will continue to reflect our combined efforts to control spending to stay in line with the *Forward Plan*.

Summary

Overall, both income and expenses are well within targeted budgets, which is what we expected with the continued implementation of the *Forward Plan*.

Budget Summary for Lima Campus

83.3%

Through April 2016

	Budgeted 2016	YTD 2016	Percent Spent	YTD 2015	Percent Change
Sources:					
Fees and Tuition	7,383,452	7,086,511	95.98%	7,446,064	-4.83%
Government Appropriation (SSI)	3,369,681	2,743,427	81.42%	2,862,824	-4.17%
Rhodes State College Cost Share	418,000	204,865	49.01%	149,459	37.07%
Sales and Services	52,900	41,486	78.42%	29,218	41.99%
Investment Income	0	(720)	N/A	(1,434)	-49.81%
Indirect Cost Recovery	24,200	4,643	19.18%	16,185	-71.31%
Transfers In	121,100	176,791	145.99%	164,373	7.55%
Central Funding (OAA cash)	440,000	440,000	100.00%	1,231,000	-64.26%
Total Current Sources	11,809,333	10,697,004	90.58%	11,897,690	-10.09%
Uses:					
Personnel	7,485,291	5,519,331	73.74%	5,539,987	-0.37%
Benefits	2,434,434	1,783,896	73.28%	1,732,714	2.95%
Severance Payouts	0	4,838	N/A	0	N/A
Vacation/Sick Leave Payouts	0	26,529	N/A	6,149	331.46%
Supplies and Services	692,886	618,570	89.27%	797,431	-22.43%
Student Aid	230,000	224,171	97.47%	229,261	-2.22%
University Overhead	542,595	497,400	91.67%	582,866	-14.66%
Cost Containment	28,377	21,283	75.00%	21,283	0.00%
OSU Police	0	0	N/A	0	N/A
Equipment	31,300	88,324	282.19%	22,589	291.00%
Library - Acquisitions	20,000	12,217	61.09%	29,508	-58.60%
Lima IT expenses without Technology upgrade	168,756	7,357	4.36%	34,913	-78.93%
Transfers Out	301,550	220,551	73.14%	(21,546)	-1123.63%
Total Current Uses	11,935,189	9,024,468	75.61%	8,975,155	0.55%
Structural Surplus (Deficit)	(125,856)	1,672,536	-1328.93%	2,922,535	-42.77%