The Ohio State University  
College of Social Work  

REQUEST FOR UNDERGRADUATE INDIVIDUAL STUDY  
SOCIAL WORK 4193  

Individual Study credit is available through the College of Social Work to allow students an opportunity to pursue academic study, independently, in an area of interest not otherwise available through regular course enrollment. An Individual Study should provide advanced specialized study in a given area with the sponsorship of a Social Work faculty member. 

Individual study is available for one to three credit hours with the determination of hours subject to approval by the faculty sponsor. All such credit is graded Satisfactory (S) or Unsatisfactory (U) and will not affect a student’s cumulative point-hour ratio. A maximum of 6 semester hours of individual study credit may be applied toward a degree. Please note, only 3 Individual Study credit hours will count toward the required social work electives. 

It is the responsibility of the student to structure, design and implement a course of study in conjunction with a faculty sponsor who is willing to undertake such a project. The student should initiate this process with a written proposal in accordance with the guidelines indicated on this form. This project should be designed in accordance with the academic standards of the College and University. All requests must have the approval of the faculty sponsor and the Undergraduate Program Director. 

Directions to the Student 
1) Complete the information requested on this form.  
2) Attach an additional sheet if more space is needed.  
3) Obtain the signature of the faculty sponsor.  
4) Return this completed form to the Undergraduate Program Director in 308 Stillman Hall. 

After your request has been reviewed, you will receive an email notifying you of the Director’s decision. 

Student’s Name _______________________________ Rank ___________________ 
(1,2,3,4) 
Address ____________________________________________________________________ 
Telephone ____________________________ OSU e-mail_____________________________ 

Requesting Individual Study credit for _______ credit hours during ___________ Semester 20____. 

(Per faculty rule 3335-8-24: One credit hour = three hours of work per week.)  

APPROVAL 
Printed name of Faculty Sponsor ________________________________ 

Faculty Sponsor Signature ___________________________ Date _______________ 

Undergraduate Program Director Signature _________________________ Date ___________
**Educational Objectives of the Study**
Discuss the purpose of the study to be undertaken and the outcomes which you hope to achieve. What do you hope to learn or discover?

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________________________________________________________________________________________

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________________________________________________________________________________________

**Relationship to your Program of Study and Career Objectives**
How will this study strengthen, enhance and/or enrich your program?

________________________________________________________________________________________

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**Specific Activities to be Undertaken to Achieve Educational Objectives**
Indicate the specific activities you will perform to accomplish your objectives (e.g., library research, interviews, coding data, meetings with faculty sponsor, etc.)

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**Estimated Amount of Time To Be Spent on This Study.**
(Per faculty rule 3335-8-24: One credit hour shall be assigned for each three hours of work per week)

________________________________________________________________________________________

**Final Product**

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