INTRODUCTION

Your safety is our concern. It also must be your concern. As a university, we work very hard to prevent crime, fire, accidents and illness, but nothing we do is as important as what you do — and, in some cases, don’t do.

This publication and web site contain valuable information about how you can help us keep you safe, on and off campus. Please pay special attention to the safety tips. Following them will help reduce the chances that you’ll be the victim of crime, become injured or lose valuables.

This report is intended to comply with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Higher Education Opportunity Act. While we have sought to make this report a valuable resource of safety information, we invite you to contact any of the departments or programs listed in this report for more information about our policies or resources.

Reports for the other campuses of The Ohio State University are issued separately by those campuses.

Let's work together to have a safe year.

THE OHIO STATE UNIVERSITY POLICE

Police officers of The Ohio State University are designated by statute as the law enforcement officers for the university. They are empowered to use investigative authority on reasonable suspicion of crime, to search and arrest as authorized by law, and to use reasonable and necessary force to enforce law and protect property on University land and as provided by mutual aid compacts established with other jurisdictions. Their oath of office is a personal commitment to the rule of law and constitutional limitations of police authority. The University Police perform the same duties and have the same authority as police departments in the cities in Ohio. They evaluate reported crimes and conduct investigations to determine the responsible party. University Police enforce laws regulating underage drinking, the use of controlled substances, weapons, and all other incidents requiring police assistance. They have police jurisdiction on all university property, provide primary police services to The Ohio State University Columbus campus, and provide police services at the OSU regional campuses located at Wooster, Mansfield, Newark, Marion, and Lima.

The University Police officer in Lima is located in Galvin Hall, Room 135, (419) 995-8410 (non emergency calls).

Police receive assistance in providing safety and security services from other departments including Rhodes State College Safety and Security, Allen County Sheriff's Office and the Ohio State Highway Patrol. Since Ohio State Lima is a state university, the Ohio State Highway Patrol has law enforcement jurisdiction. The Bath Township Fire Department provides EMS and Fire Service for the campus of Ohio State Lima.

Emergency telephone service, 9-1-1, is available without coin from all campus phones, including university pay phones and the direct emergency phones on campus. Specific questions may also be directed to University Police through electronic mail at police@osu.edu.

SAFETY AND CRIME PREVENTION INITIATIVES

INTERNATIONAL TRAVEL SAFETY

A travel safety initiative for students who are traveling as part of the Office of International Affairs Study Abroad program provides information regarding safety and security concerns. All faculty, leading official Ohio State University programs are provided with country-specific information sheets, are given emergency contact cards, and go through a health, safety, emergency response training and receive a handbook that elaborates on these issues. All students on these programs also go through a mandatory health and safety orientation and are given emergency cards and country-specific information through Carmen, along with a study abroad handbook. With online access to the various security databases, current area specific information is available from Central Campus Security and Protective Services (614) 292-7677 or Student Life Risk and Emergency Management (614) 247-2182.

This program also provides an emergency 24-hour contact number on campus, (614) 292-6677, for students as part of the Office of International Affairs Study Abroad program. Contact Central Campus Security and Protective Services at (614) 292-7677 for information or visit the website at dps.osu.edu/usps/travel_security.

CRIME PREVENTION AND SAFETY PROGRAMS AND EDUCATION

Safety is a concern everywhere in society, and the campus of The Ohio State University at Lima is no exception. There are many ways to promote security and avoid unsafe situations. An understanding of basic safety principles, a little caution and lots of common sense are your best protection.

The Ohio State University at Lima is committed to providing a safe environment for students, faculty, staff and visitors of the campus.
community. The trees and shrubs on campus are maintained and trimmed back away from buildings and walkways. For the safety of the students, staff and faculty the parking lots and sidewalks are well lit.

Crime prevention and awareness pamphlets and a variety of informational pamphlets ranging from date rape, personal safety, wellness and other topics are available from the Student Activities Office, Galvin Hall, Room 066. For more information on campus safety, wellness and other programs available to you, please contact Student Activities, Galvin Hall, Room 066, (419) 995-8415 or the Security Office, Tech. Lab, Room 140B, (419) 995-8078. The University Police Officer is located in Galvin Hall, Room 135, (419) 995-8410.

Community Policing: The University Police Division utilizes a community policing philosophy with the goals of 1) establishing positive contacts with the campus community; 2) identifying real and/or perceived problems that exist in the campus community; and 3) developing programs which aid in the resolution of identified problems. University Police use various modes of transportation to patrol the campus, including bicycles, cars, a mounted horse unit as well as walking officers.

Emergency Phones: Located throughout the university campus, these phones provide a direct line of communication to a public safety dispatcher for individuals in need of emergency assistance. Dial 9-1-1. Look for the blue lights inside buildings, in parking areas and on campus grounds. Campus pay telephones may also be used to dial 9-1-1 without a coin.

ACCESS TO CAMPUS BUILDINGS

Most campus academic buildings are open from 7 a.m. until the last evening class lets out. The campus technical training centers and computer labs maintain standard hours of operations. These areas are monitored by lab assistants with posted hours for daily and weekend usage. Access to campus buildings on weekends is limited and only authorized individuals are granted access. The campus security department provides assistance for accessing buildings outside normal classroom hours. Call (419) 995-8499.

Sexual Assault Survivor’s Rights: The University Police Division has developed and implemented a “Sexual Assault Survivor’s Rights” program, which is designed to protect the rights of survivors of sexual assault and is a road map to empower and inform survivors of sexual assault. Copies of these materials are available at the University Police Division.

Other Crime Prevention and Safety Education Programs for Students and Employees: The Ohio State University Police Division provides crime prevention programming for employees and students in a variety of settings. Officers meet with staff members during orientation sessions, during community events, while performing security surveys, or in a training environment. During these events, employees are given information about the Department of Public Safety operations on campus, as well as information about historic and current crime trends. Examples include new-employee orientations, table displays at Ohio State’s Wexner Medical Center and other locations on campus during staff events, and participation in workplace violence training and policy development.

The Police Division provides Rape Aggression Defense courses to the campus community at no cost. This is a nationally recognized self-defense course that is taught by police officers from The Ohio State University Police Division. These courses are offered periodically throughout the year on the Columbus campus.

Safety planning is conducted, when appropriate, for staff and students when they have been affected by someone in crisis or when they are the victim of a crime with ongoing concerns for safety. Officers work with the Office of Human Resources in support of workplace violence policies and also work with Student Life in the Consultation and Assessment Team to help address situations involving disruptive behavior.

SEXUAL VIOLENCE EDUCATION AND SUPPORT (SVES)

Sexual Violence includes sexual assault (including acquaintance rape), intimate partner/dating/domestic abuse & violence, stalking and sexual harassment. Support for those who have experienced sexual violence is available on the main campus through the Sexual Violence and Support (SVES) office. SVES staff can provide assistance in reporting to the Student Life’s Student Conduct department (formerly Student Judicial Affairs), University Police, or any local police jurisdiction, and they can provide support through any judicial or criminal process, including applying for a Protection Order. SVES can provide financial support for victims through the Sexual Violence Assistance Fund and may assist students in working with their college offices or other academic services when they need academic intervention related to their sexual violence experience. Educational programs offered include self-defense courses and sexual violence prevention workshops for both women and men. SVES provides speakers, literature and videos for instructors to use in their classrooms and referrals for sexual assault resources in the community, including referrals for anonymous support services. SVES offers training to university counselors, police, medical personnel and residence hall staff in assisting sexual violence survivors. Contact SVES in the Student Wellness Center at (614) 292-4527 or e-mail Connie Boehm at boehm.19@osu.edu. The Student Wellness Center is located at the Recreation and Physical Activity Center (RPAC), B130 337 W. 17th Avenue, Columbus. Contact SVES in Student Life’s Student Wellness Center at go.osu.edu/sves.

EDUCATION AND PREVENTION PROGRAMS

Rhodes State College Safety and Security Department has amended its annual report of on-campus crime statistics to include forcible and non-forcible sex offenses, in lieu of the single category of rape used on previous reports, in compliance with the Campus Security Act. Copies of the annual report (required by the Student Right-to-Know and Campus Security Act of 1990) which details on-campus
crime statistics for the three previous calendar years may be obtained at the following locations:

- University Police, 135 Galvin Hall
- Human Resources Office, 122 Public Service Bldg.
- Student Activities Office, 066 Galvin Hall
- Campus Security Office, Tech Lab, Room 140B

Crime Prevention materials concerning personal safety on campus, rape and date or acquaintance rape are available at the Office of Student Activities, 066 Galvin Hall or the Campus Security Office, 140B Tech Lab. During the academic year, the Campus Security Office and the Office of Student Activities may provide sex crime prevention information through campus publications and by direct presentations to student groups on request.

STUDENT CONDUCT

The primary focus of the Student Life’s Student Conduct department is to promote university community standards through the administration of The Ohio State University Code of Student Conduct. The office also serves as an information source on student behavior, student discipline, disciplinary hearings, appeals, and hearings.

The purpose of the university discipline system is to promote student development by addressing behaviors that are inconsistent with community standards and expectations, as defined by the Code of Student Conduct. The office conducts fair and impartial processes regarding alleged violations of the Code and, when appropriate, administers proactive and educational sanctions.

Student Conduct often coordinates its services with other campus offices in an effort to serve students to the fullest extent. Students are encouraged to communicate individual concerns they have, including alcohol or drug dependency, mental or emotional wellness, or potential legal issues to Student Conduct. When appropriate, referrals will be made to other University offices in an effort to best serve students. Whenever persons witness what appears to be criminal activity or violations of University rules under the Code, they are encouraged to report this to University Police, as it is the police’s role to be the primary campus investigative authority for such matters. Persons may contact Student Conduct, which may conduct an investigation or contact University Police for an investigation of the matter. When appraised of activities by recognized student organizations that allegedly are in violation of the Code of Student Conduct (including criminal activity), Student Conduct may initiate disciplinary proceedings against the student organization and/or its members. If deemed appropriate by Student Conduct, a hearing may occur to determine if any violations of the Code have taken place.

Lima’s Office of Student Conduct is located in Public Service 146 and can be reached at (419) 995-8806. The office in Columbus is located at 33 W. 11th, Room 115 and can be reached at (614) 292-0748. The website for Student Conduct is studentconduct.osu.edu.

It is the university’s practice to solicit from local law enforcement agencies information on criminal activity involving students in off-campus locations and programs. This information is made available to Student Conduct and other appropriate offices on campus.

The Code of Student Conduct may be found at studentlife.osu.edu/csc.

It is the practice of Student Conduct to disclose to the alleged victim of a crime of violence or a sex offense, the report on the results of any disciplinary proceeding conducted by the university against the student who is the alleged perpetrator of the crime or offense, as appropriate under all applicable laws and policies. If the alleged victim is deceased as a result of the crime of offense, Student Conduct will provide the results of the disciplinary hearing to the victim’s next of kin if requested.

BIAS ASSESSMENT AND RESPONSE TEAM (BART)

Bias Assessment and Response Team (BART) is an initiative of The Ohio State University Office of Student Life. The team receives, monitors, refers, provides consultation, and, as necessary, coordinates university responses to hate and bias-related incidents that affect the university community. Incidents may involve bias or hate grounded in race, religion, sex, gender, gender identity, sexual orientation, ethnicity, national origin, age, or disability and that occur within the university community. BART is not intended to replace or subordinate any existing processes for reporting and addressing acts of discrimination, harassment, or violence, including but not limited to processes of the Office of Human Resources, OSU Police, and Student Conduct Office. BART is convened by Rebecca Nelson, Program Director in Human Resources, Office of Student Life. Core team members include representatives from Student Advocacy, and University Housing. Extended team members come from a variety of university departments including, but not limited to, the Multicultural Center, Office of Diversity and Inclusion, Counseling Consultation Service, Student Activities, Graduate School, Safety, Disability Services, Office of Human Resources, and the Office of International Affairs.

For more information about BART, or to report an incident, please call (614) 292-1090 or visit studentlife.osu.edu/bias.
EMERGENCY NOTIFICATION, RESPONSE AND EVACUATION

EMERGENCY NOTIFICATION PROCEDURES

The Department of Public Safety assumes the role of issuing emergency notifications to the campus community. As defined, an emergency notification is the process of immediately notifying the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

The Ohio State University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system or systems, unless issuing a notification will, in the professional judgment of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation. Public Safety personnel verify information about a potential significant emergency or dangerous situation. This occurs by collecting and assimilating information from firsthand accounts, from uniformed officers in the field, and through the use of surveillance technologies such as alarm systems.

In some circumstances, other Ohio State departments or local, state, or federal agencies may notify the Department of Public Safety of a possible emergency and may provide information or guidance to be used in verifying whether a significant emergency or dangerous situation exists. For example, the Allen Public Health Department will determine whether there is an outbreak of serious illness. Ohio State may contact or be contacted by external law enforcement agencies, emergency management agencies, public health agencies, or other agencies with expertise in the type of situation affecting the campus; these departments or agencies may provide assistance and guidance in confirming the presence of an emergency or dangerous situation. Ohio State departments that become aware that an emergency or dangerous situation may affect the campus will contact the Department of Public Safety to report the incident.

Under the direction of the Dean of The Ohio State University at Lima, the university will initiate a notification to the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the campus community, unless the notification at that time will compromise efforts to contain the emergency. The Ohio State University at Lima Emergency Response Team, upon determining that a significant emergency or dangerous situation exists will immediately disseminate emergency information to the affected parts of the campus community through the following methods or notification which include but are not limited to outdoor speakers (Bullhorns), local radio stations, building coordinators, campus email system for students, staff and faculty, campus website, portable electronic signs and/or the mass email, text and phone emergency notification system (Buckeye Alert). The testing of this system is done annually.

The Department of Public Safety is responsible for determining the content of an emergency notification; the content of a notification is determined based on the circumstances and the manner in which the situation is impacting campus. The content of the notification message is designed to provide instruction to the university community that promotes the safety and well-being of those impacted. At times, messages may simply contain information about an area of campus to avoid. At other times, messages may have specific protective action recommendations or information about the nature of the incident itself. A message may be directed to the entire campus community or to specific areas or segments of the campus depending on the nature of the incident.

Upon determination of the notifications content, systems utilized to transmit emergency notifications are selected and activated to deliver the desired content relating to the emergency onto the end user within the university community. These systems are described in the next section.

Delivery of an emergency notification may occur within minutes of the initial confirmation of a significant emergency or dangerous situation depending upon the time of day, the methods chosen to disseminate information, and the successful activation and performance of technologies used to issue notifications.

EMERGENCY NOTIFICATION SYSTEMS

To report an emergency or dangerous situation, call 9-1-1.

Once the Department of Public Safety is aware that an emergency situation may exist, response agencies such as Police, Fire, or a Health Department can initiate a response and, if appropriate, Public Safety can begin the process of notifying our campus community.

GENERAL INFORMATION

In the event of an emergency, the Department of Public Safety will determine the appropriate emergency notification systems to be used to deliver the emergency notification message to the campus community. Ohio State may use any or all communication resources to disseminate information depending on the nature of the emergency and the surrounding circumstances.

Information pertaining to incidents and emergencies on campus will be disseminated to the larger public via media organizations through University Communications or individuals involved in emergency response on campus as designated by the Dean and Director.

Emergency notifications may be sent to the entire campus community when a situation has the potential to affect a large portion of the campus, or they may be sent to specific buildings or areas of the campus in circumstances where the impact of the situation may
be limited. The Department of Public Safety will evaluate the information known about the situation and will determine the appropriate areas of campus to be notified. As the situation progresses, the Department of Public Safety will continue to assess the circumstances and may notify additional segments of the campus community if it is warranted.

Based on the circumstances involved in the emergency or dangerous situation, the Department of Public Safety will develop a notification designed to aid in protecting individuals from harm, in preventing an incident from escalating into a larger or more complex emergency, and in preserving and maintaining law enforcement and other public safety operations.

BUCKEYE ALERT

Buckeye Alert is a multi-modal, all-hazards emergency notification system that includes all of the communications methods listed below. Based upon a variety of factors, Ohio State Public Safety officials will determine which method, or combination of methods, should be utilized to communicate with the university community during an emergency.

In true emergency situations, messages to students, faculty and staff will be given priority over parents, spouses, significant others, and others that may not be on campus or directly impacted by the emergency.

Each event/emergency is unique. The message for each event/emergency will also need to be unique. Public Safety leadership will determine the final message prior to activation.

If there is a situation on campus that threatens the health and safety of our students, faculty, staff and visitors, Ohio State Public Safety officials will warn our campus community using one or more of the following methods:

- Lima.OSU.edu webpage
- Text messages
- E-mail
- Building Alarm/Speaker Systems
- Facebook
- Newspaper
- NOAA Weather Radio
- Outdoor Warning Speakers
- Radio
- Severe Weather Text Message Notification
- Television
- Twitter
- Two-Way Radios
- Vehicle Public Address Speakers
- Voice messages to campus telephones
- Voice messages to cell phones

Additional information or follow-up instructions may be also provided through any of these resources if the Department of Public Safety determines that providing such information would be helpful to promote safety or to respond to the situation.

Please note that Timely Warnings, also called “Public Safety Notices,” are issued by the University Police Division. These alerts are distinct from Buckeye Alerts. Timely Warnings/Public Safety Notices provide information about crimes that have already occurred but still pose a serious or continuing threat. The Buckeye Alert emergency notification system will only be activated if the campus community is under an immediate threat from a significant emergency or a dangerous event and must take immediate action to remain safe and secure. Timely Warnings/Public Safety Notices will be issued to make the general public aware of a crime or series of crimes to help them be better informed and more vigilant of potential dangers on and near campus. See page 26 for more information on the Timely Warning Policy and Procedures. The Ohio State University encourages the campus community to pay close attention to both Public Safety Notices and Buckeye Alert text messaging alerts to remain informed of crime activity and emergencies on campus.

Buckeye Alert Text Messaging Alerts: buckeyealert.osu.edu
Timely Warning/ Public Safety Notices: dps.osu.edu/police/psn

TEXT MESSAGING

Text Messaging is a simple, reliable way to quickly send and broadcast messages to as many students, faculty, and staff as possible. Text messaging is an emergency notification system that will send a text message alert to a registered user’s cell phone in the event of an emergency. Text message alerts are designed for all-hazards emergency notifications. Faculty and staff will automatically be
enrolled if their cellular phone number is in the Ohio State Human Resources or Ohio State's Wexner Medical Center database. Likewise, if a student has provided the university with their cellular number via “Buckeye Link”, they will automatically be enrolled to receive emergency text messages.

Students, faculty and staff have the capability to add up to two additional cell phone numbers to the system by visiting buckeyealert.osu.edu. This provides for the ability to add parents, spouses, or significant others. Others who regularly have business on campus, such as contractors, can request to be added to the system by emailing OSU Emergency Management at emergencymanagement@dps.ohio-state.edu.

BULK E-MAIL ALERTS

A mass e-mail can be sent to everyone who has an e-mail account on the osu.edu system. This e-mail is distributed by the Internal Communications office upon notification.

This e-mail would be accessible to any account holder whether they are accessing it from on campus or remotely.

OSU WEBSITE

An emergency message can be posted on the front page of the Ohio State Lima website Lima.OSU.edu.

SOCIAL NETWORKING

Social networking websites offer the opportunity to reach out to members of our community during an emergency in a manner that interfaces with the modern trends of communicating.

Ohio State Emergency Management and the Division of Police maintain social networking websites via Twitter and Facebook to provide immediate emergency information. Links to these sites may be found by accessing the Department of Public Safety’s main web page. Links to Ohio State Lima’s social networking sites can be found at Lima.OSU.edu.

MEDIA OUTLETS: TV, RADIO, PRINT

Ohio State Department of Public Safety (DPS), in collaboration with University Relations, will provide advisories to the media through a formal media advisory, a news release, or in response to media inquiries.

Once the activation of mass communication system is initiated and the public becomes aware of a situation occurring at the university, the media often begins to inquire about the nature of the emergency.

Ohio State will provide relevant information to the media to help ensure that the campus community and the public are informed about the emergency.

EMERGENCY RESPONSE

Ohio State departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. Ohio State Public Safety personnel have received training in Incident Command and critical incident response.

General information about the emergency response and evacuation procedures for Ohio State are publicized each year as part of the institution’s Clery Act compliance efforts and that information is available at emergency.osu.edu. Specific information on Lima evacuations can be found at the Rhodes State security site: http://www.rhodesstate.edu/About%20Rhodes/College%20Offices%20and%20Departments/Security-Safety/Emergency%20Information.aspx. Assembly points are designated for each building, as well as for a campus evacuation. Evacuation drills are completed at least annually.

EMERGENCY EVACUATIONS

CAMPUS EVACUATION

To protect our campus population from the effects of emergencies, protective action recommendations or evacuation instructions may be issued by the Department of Public Safety and other emergency response authorities (e.g., Bath Township Fire Department). These instructions may order evictions for individual buildings or regions of campus, or they could be campus wide.

In the rare event that an evacuation of the entire Ohio State campus is ordered by public safety officials, it is important to follow evacuation instructions disseminated through the communication systems used to inform the campus of an emergency. If an evacuation were required, Ohio State Public Safety, in consultation with other local, state, and/or federal agencies would determine the most appropriate method and route for evacuating the area. It is likely that traffic routes may be altered, that some areas of campus may already be inaccessible, and that travel off-campus may require the use of public transportation or other arrangements.

It is important to remember that evacuations are issued only if the safety and well-being of the university community is at serious risk.
Ohio State asks that you work together and assist each other during evacuations, and that you follow all instructions and guidance from university officials and first responders.

Building-specific evacuation procedures vary by building. We encourage all individuals on campus to familiarize themselves with evacuation procedures in the buildings they occupy. Specific evacuation information can be obtained from posted procedures, or by requesting a copy of the Building Emergency Action Plan from that building’s Building Coordinator.

SHELTER-IN-PLACE

_Shelter-in-Place Procedures—What it Means to “Shelter-in-Place.”_ If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. In these or other circumstances, you may be asked to “shelter-in-place” rather than evacuate a building or area. To “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

_Basic “Shelter-in-Place” Guidance—_If an incident occurs and the building you are in is not damaged, stay inside-seeking an interior room-until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, BuckID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest university building quickly. If public safety personnel are on the scene, follow their directions.

_How You Will Know to “Shelter-in-Place”_—A shelter-in-place notification may come from several sources, including the Ohio State’s Public Safety, Student Life, other university employees, or other authorities utilizing the university’s emergency communications tools.

_How to “Shelter-in-Place”—_No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be: an interior room; above ground level; and without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms maybe necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off ventilation devices, such as fans.
5. Close vents to ventilation systems as you are able (university staff will turn off ventilation as quickly as possible).
6. Turn on a radio or TV and listen for further instructions.
7. Make yourself comfortable.

TESTING AND EXERCISES

Exercises designed to test Ohio State’s emergency procedures and preparedness are conducted at least annually at Ohio State and may be conducted in the form of a drill, tabletop, functional, or full scale exercise. These exercises often include not only university personnel but also surrounding jurisdiction first responders and government agencies, as well as members of the university community. Ohio State’s Department of Public Safety documents a description of each exercise as well as the date and time of the exercise and information about whether the test was announced or unannounced.

POLICIES FOR REPORTING CRIMES, PREPARING ANNUAL REPORTS, CONFIDENTIAL REPORTING

REPORTING CRIME

All persons are strongly encouraged to report crime to the police in a prompt and accurate manner. Crimes occurring on campus should be reported to the Ohio State University Police by calling 9-1-1 (emergency) or (419) 995-8410 (non-emergency), and crimes occurring off campus should be reported to the local police agency 9-1-1 (emergency).

Under Ohio law, persons who have knowledge of a felony are required to report the crime to the police (Ohio Revised Code § 2921.22). Failure to report a crime may itself be a crime.

Information on criminal behavior may be reported to the University Police Division and to the offices of Student Conduct. The University strongly encourages crime victims to report all criminal activity to police.
CONFIDENTIALITY
Ohio’s public records law (Ohio Revised Code § 149.43) does not permit the university to promise confidentiality to those who report crimes to anyone except counselors at Counseling and Consultation Service, or under certain circumstances, to a physician or a nurse at the Student Health Center or a hospital. Some off-campus reports also may be legally confidential—e.g. reports to clergy or health care professionals.

Reports that are confidential by law will not be reported to the university for inclusion in the annual crime statistics report. Because of the requirements of public records laws, the Ohio State University does not have a policy that permits confidential reporting of crimes for inclusion in the annual crime statistics report.

PREPARING ANNUAL REPORTS
The University prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Crime statistics reported to designated campus officials, including but not limited to officials in those departments listed within, and the local law enforcement agencies listed below are included in this report.

The Ohio State University’s Annual Campus Security Act Report is the result of the efforts of many people on campus. No formal police report is required for a crime to be included in the statistics. Every effort is taken to ensure that all persons required to report do so, and that statistics are as accurate and complete as possible. Information included in the annual report is reviewed for accuracy, completeness and readability.

If you have any questions or concerns regarding any of the statistics and information in this report, please contact Ohio State Lima’s Department of Public Safety at (419) 995-8410.

REPORTING SEXUAL ASSAULT
Students who are survivors of sexual assault are strongly encouraged to report the assault. To report an assault to the University Police Division (non-emergency), please call (419) 995-8410. Non-emergency contact information for other local police agencies include: Allen County Sheriff, (419) 227-3535. The appropriate law enforcement agency can be contacted by dialing 9-1-1 from any campus telephone, including pay telephones, without cost. Students may request assistance in making such a report to a law enforcement agency from any member of the campus faculty and staff or from security personnel.

In an emergency, please dial 9-1-1.

Reporting an assault to the University Police or other law enforcement or campus security authorities does not require filing criminal charges, but it does allow all support systems to be put in place for the survivor. Filing a police report will provide the opportunity for collection of evidence helpful in prosecution and will allow the student to be connected with the appropriate support and medical resources.

Reporting is best done as soon as possible after the assault, but it may be done at any time. Students should make their report to the University Police Division and/or to Student Life unit: Student Conduct, University Housing, or to Sexual Violence and Support (SVES) in the Student Wellness Center. Reports can also be made to the Title IX Coordinator. The university will assist students who report sexual assault in obtaining medical support and information regarding available legal and judicial resources as well as counseling and support services. The university will also assist students in notifying the University Police or other local police if the student requests the assistance of law enforcement. The Ohio State University at Lima will make every effort to assist victims of sexual misconduct who request changes in their academic situation after an alleged sex offense, if such changes can be reasonably made. Students who need modification of their academic situation should contact the Associate Dean (Public Service Building, Room 208, telephone (419) 995-8214) or the Code of Student Conduct Officer (Public Service Building, Room 146, Telephone (419) 995-8806).

Students who choose to notify the police should be aware of the importance of the immediacy of reporting the incident and the importance of preserving physical evidence at the assault scene as well as on the person assaulted. If possible, a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal examination. The gathering of physical evidence can provide important evidence and support of criminal charges leading to a successful prosecution.

Students who are reporting an immediate assault should be accompanied to a health care facility of their choice to allow for collection of evidence and treatment. If a sexual assault victim chooses to report the incident days, weeks, or even months after the assault, important support systems are still available and can be arranged; however, criminal investigations become much more difficult.

Sexual assaults for which individuals seek medical treatment must be reported to the appropriate police agency by health care officials. However, as noted above, students are not required to file a police report.

UNIVERSITY DISCIPLINARY PROCEDURES REGARDING SEXUAL ASSAULT
Students have the right to a fair disciplinary process through Student Conduct. Procedural requirements are not as formal as those existing in the courts of law. Students should contact the Student Conduct for detailed information regarding the process. To ensure fairness, the following procedures apply:

• Both the accused and accuser may have an individual of their choice present to advise or support him or her. The advisor may
provide support and advice to the student and may not actively participate in the process, unless clarification is needed, as determined by the hearing officer or panel.

- If a hearing is held, both the accused and accuser may submit a written statement and may recommend to Student Conduct that witnesses attend on their behalf. The university may call witnesses, as well as question those appearing on behalf of the accused and accuser. In cases where written witness statements will be allowed without the presence of the witnesses, both the accused and accuser will be given the opportunity to review the materials.

- During the hearing, both the accused and accuser shall be given the opportunity to speak and present evidence. The accused and accuser may direct questions at the witnesses through the panel chair. The accuser has the right to provide a statement of impact to the hearing officer or hearing panel.

- Decisions concerning whether the accused is responsible for violating the Code of Student Conduct are made based on the preponderance of the evidence.

- Both the accused and accuser shall be provided with the hearing outcome as soon as practicable by the hearing panel or hearing officer. If either the accused or the accuser appeals the outcome, the other party will be notified of the pending appeal and its final outcome.

- Sanctions to be imposed upon students by the university are varied and depend upon the degree of severity, ranging from formal reprimand to permanent dismissal. Additional educational sanctions may include participation in workshops, community service, behavioral assessments or other instructive experiences.

- When sanctions are imposed, consideration will be given to the individual mitigating circumstances as well as aggravating factors, such as past misconduct by the accused student or failure of the accused student to fully comply with previous sanctioned conditions.

CRIMINAL AND CIVIL OPTIONS IN ADDITION TO UNIVERSITY PROCEDURES
Students who are survivors of sexual assault have the right to initiate a criminal investigation and possible prosecution of an assailant under criminal law as well as initiate the disciplinary process through the University Conduct system. Survivors will be assisted by Student Conduct in learning about the options for reporting sexual assault to the university as well as University Police.

In addition to legal and disciplinary action, the victim of sexual assault may consider retaining a private attorney for the purpose of filing a civil action for the recovery of damages.

SEXUAL VIOLENCE EDUCATION AND SUPPORT (SVES)
Sexual violence includes sexual assault (including acquaintance rape), intimate partner/dating/domestic abuse & violence, stalking and sexual harassment. Support for those who have experienced sexual violence is available on the main campus through the Sexual Violence and Support Program (SVES). For more information about SVES and the services it provides, please see page 10 of this report.

OHIO STATE WEXNER MEDICAL CENTER’S SEXUAL ASSAULT/DOMESTIC VIOLENCE PROGRAM
Services provided:

- Medical care, crisis intervention, emotional support, and referrals for female and male survivors of sexual assault and domestic violence ages 15 and over.

- Interaction with a volunteer patient advocate (coverage 24-hours a day, 7 days a week) if patient desires.

- Follow-up phone contact by program coordinator if the patient desires.

TITLE IX COORDINATOR
Title IX is a federal law that prohibits discrimination based on sex. This may include acts of sexual harassment, sexual violence, stalking, dating violence and domestic violence. The Title IX Coordinator is the designated university official with primary responsibility for coordinating the university’s compliance with Title IX. This includes providing leadership for Title IX activities; providing consultation, education and training; and helping to ensure the university responds appropriately, effectively and equitably to Title IX issues. For more information, call (614) 247-5838 or access the website at titleix.osu.edu.

CAMPUS SEX CRIME PREVENTION ACT INFORMATION
The responsibility for tracking persons in Ohio who have been designated as Sex Offenders is assigned to the sheriffs of the various counties. The following websites contain information regarding registered sex offenders for geographic areas covered by this report.

Allen County: http://www.acso-oh.us/
AVAILABLE COUNSELING

Attending college can be one of the best times in a person’s life. It is often a time of meeting new friends, having new experiences, and discovering a new sense of freedom. For many though, this time is also met with a variety of new stresses and problems.

The Ohio State University at Lima provides Counseling Services to any student who needs help understanding the problems they are facing. Students work with a counselor to learn new ways to cope or make positive life changes. College students who take the time to speak with a professional counselor are often able to resolve their personal problems and feel better faster than if dealing with the problems by themselves.

THE COUNSELOR

Ohio State Lima will provide free mental health services for OSU students through the Lima Counseling and Consultation Services offices, Galvin Hall 107. If you would like to schedule an appointment, please contact one of our therapists.

Samantha Haudenschield, Psy.D. (419) 995-8272 Haudenschield.11@osu.edu
Gail Nelson, MSW, LSW (419) 995-8696 Nelson.700@osu.edu

Some of the issues that may be addressed include: Homesickness, struggles with career choices, trouble in relationships, thoughts of suicide, violence, drugs and alcohol, pregnancy, death in family, financial pressures, gender identity, and mental illness. Some of these issues can be quickly addressed with minimal follow-up required, while others will many times involve longer-term counseling combined with additional services to assist the student. If additional services are needed, students will be referred to local mental health agencies for further assistance.

If you need immediate assistance and you cannot reach one of our counselors, please contact emergency services:

- We Care Crisis Center (Lima): 1-800-567-HOPE (24/7 crisis hotline and walk-in clinic)
- National Suicide Hotline: 1-800-SUICIDE
- If you need immediate assistance, please call 9-1-1 for help in your area.

TIMELY WARNING POLICY

Timely Warnings, called “Public Safety Notices”, are provided to heighten safety awareness by giving students, faculty and staff notification of crimes that occur on campus property, non-campus property, or on public property immediately adjacent to and accessible from and are considered by Ohio State to present a serious or continuing threat to students and employees.

Hate Crime Alerts are a subset of Public Safety Notices. A Hate Crime Alert will be issued when a hate or bias-related incident that presents a serious or continuing threat to students and employees occurs on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus. Hate Crime Alerts may also be issued when the University Police Division determines issuance is appropriate to heighten safety awareness after a hate or bias-related incident or series of incident occurs.

Ohio State University Police are responsible for preparing a Public Safety Notice when a crime is reported to or brought to the attention of the Ohio State University Police and that crime represents an ongoing threat to the safety of students and employees. Information for alerts may also come from other law enforcement agencies or other offices. While every attempt will be made to distribute the alert as soon as possible after an incident or series of incidents is reported, the release will occur after a determination is made that the crime(s) represents a continuing threat to students and employees and is subject to the availability of accurate facts concerning the incident(s).

Information about criminal incidents is reviewed on a case-by-case basis to determine whether those incidents represent a serious or continuing threat to students and employees. Incidents will be reviewed based on the nature of the crime, the facts of the case and the information known to the OSU Police Division.

Criminal suspects are often unknown to the victims. However, in the instance of a violent crime occurring between two individuals who know each other, University Police will look at each instance to determine if the suspect poses a continued threat to the campus community and issue a warning when necessary.

Public Safety Notices also seek information that may lead to arrest and conviction of the offender when violent crimes against persons or major crimes against property have been reported to the police and may contain crime prevention tips and safety information.

The University Police Division makes every effort to properly classify a criminal incident when issuing a Public Safety Notice. However, upon further analysis and investigation, it may be determined that incidents for which Public Safety Notices are issued do not fall within
the definitions of reportable crimes included in this report, and therefore, some incidents for which Public Safety Notices are issued may not be included in the crime statistics provided by this report.

TIMELY WARNING PROCEDURE
Ohio State University Police Division will prepare a Public Safety Notice when a report is received of a violent crime against a person or a particularly threatening crime against property that represents an ongoing danger to the safety of students, faculty and staff. Notices may be issued for such crimes that occur on campus property, non-campus property, or on public property immediately adjacent to an accessible from campus. Public Safety Notices are sequentially numbered, beginning January 1 of each year, and provide details of the crime, a description of the suspect if known, information on whom to contact about the investigation, and often, crime prevention tips.

1. Information that may be included in Public safety Notices:
2. A succinct statement of the incident.
3. Possible connection to previous incidents, if applicable.
4. Physical description of the suspect, if available.
5. Photo or composite drawing of the suspect, if available.
6. Date and time the bulletin was released.
7. Other relevant and important information about the crime(s)
8. Actions taken by Public Safety officials in response to the crime(s)
9. Information on Crime Prevention, personal safety or other community safety resources.

The OSU Police Division may not include some known information in a Public Safety Notice if providing that information could risk compromising law enforcement efforts. Additionally, Public Safety Notices may be updated if new or more accurate information becomes available to the Police Division.

Public Safety Notices are distributed by e-mails sent to all osu.edu e-mail addresses, which are accessible and available to all students, faculty, and staff. These e-mails are drafted by Ohio State’s Police Division and are distributed by the Ohio State Department of Public Safety. In some circumstances, the OSU Police Division may distribute fliers to appropriate university departments to be posted in affected areas of campus. While several local media outlets receive Public Safety Notices through the subscription service discussed below, the OSU Police Division may also contact the media directly to distribute information about criminal incidents in some situations.

Please note that Public Safety Notices are a separate and distinct process from the emergency notification text messaging alerts provided by the Buckeye Alert System. For more information about Buckeye Alert text messaging alerts, please see page 15 of this report, or visit buckeyealert.osu.edu.

SAFETY TIPS AND CRIME PREVENTION INFORMATION
- If you see something suspicious… say something! To report emergencies dial 911; Non-emergencies on-campus dial (419) 995-8410 or (419) 995-8499.
- Always plan the safest route to your destination.
- LOCK YOUR DOORS AND WINDOWS! Many burglaries and thefts take place because of unlocked residence hall or apartment doors.
- Let others know where you are going and when you will return.
- Walk with a companion whenever possible.
- Use public walkways and stay in well-lit and traveled areas.
- When walking, take note of potential hiding spots and use caution as you approach them.
- Avoid carrying valuables and large amounts of cash.
- Minimize distractions when walking and remain aware of your surroundings.
- If you feel uncomfortable in a situation, leave as soon as possible.
- Call for an escort in the evening (419) 995-8499.
- Always lock your vehicle doors, even while you are driving.
- Park in well lighted areas and remove valuables from sight.
- Be familiar with the location of emergency (blue light) phones and know how they are used.
- Lock your bike.
THE OHIO STATE UNIVERSITY POLICY ON ALCOHOL

PARENTAL NOTIFICATION GUIDELINES FOR ALCOHOL AND CONTROLLED SUBSTANCE VIOLATIONS

These guidelines were developed in response to the Higher Education Amendments of 1998. These amendments created an exception to the Family Educational Rights and Privacy Act (FERPA), thus enabling universities to notify parents or legal guardians, under certain circumstances, of a student under 21’s use or possession of alcohol or a controlled substance. This change supports the practice of The Ohio State University of establishing a collaborative partnership with parents and actively involving them, when appropriate, in addressing student behavior as it relates to alcohol and drugs.

Notification of parents is done when the university believes it will help the student. When practicable, conversations normally are held with the student before contact is made with parents, in an effort to determine whether such contact is the best course of action.

Generally, the university contacts parents in an effort to provide support for students’ physical health and safety, academic success, and personal development. Factors that are considered when deciding to contact parents may include, but are not limited to:

- A situation in which a student has received medical attention
- The occurrence of an arrest and consequent criminal charges
- A major disruption to the university’s educational mission
- Substantial harm caused to other students, or
- Significant property damage

Contacts are made, if possible, by a personal appointment with parents or by phone. Written communication is used only when other attempts to contact parents have failed. The goal is to develop a partnership between the university and the parents for the good of the student. Parent contacts are not to be viewed as a “disciplinary sanction” but rather as a positive engagement of the broadest possible resources to help a student succeed in his/her educational endeavor. Parents are encouraged to discuss the situation with their son or daughter.

Questions or concerns regarding these guidelines should be directed to Student Conduct, 33 W. 11th, Room 115, Columbus, OH 43210, (614) 292-0748.

ALCOHOL: ZERO-ONE-THREE

Reduce your risk for experiencing alcohol-related impairment problems. Set guidelines for the use and non-use of alcohol and stick to them. Zero-One-Three can be a helpful tool in developing a clearer idea of what is “responsible drinking.”

The Zero-One-Three concept was developed by the Enjoy Michigan Safely Coalition and funded by the Michigan Office of Highway Safety Planning. Zero, One, and Three are easy numbers to remember. They represent alcohol consumption norms that should be promoted. Each number stands for a component of the concept.

ZERO = ZERO ALCOHOL

It’s OK not to drink, especially if you’re under 21, driving, chemically dependent, or pregnant. Alcohol is a drug, and tens of millions of adults choose to live a drug-free, and, therefore, alcohol-free lifestyle. It is a choice made by approximately 30 percent of the adult population. Situations where zero is a wise choice:

- People who are not of legal age
- Women who are pregnant or think they may be pregnant
- People who suffer from alcoholism or other chemical dependencies
- People from homes where alcoholism or abusive consumption is present

ONE = ONE DRINK PER HOUR

One drink is defined as one 12-ounce can of beer OR one glass of wine OR one shot of liquor (a mixed drink). If a person is having more than one drink per hour he/she is out of bounds and is exceeding the recommended consumption pace. Because of the rate by which alcohol is metabolized in the body, more than one drink per hour will/can cause a person to test as legally under the influence of alcohol. By keeping the pace to one drink per hour, the body’s alcohol metabolism capacity will likely not be surpassed by alcohol intake. This will help keep blood alcohol concentration within safer limits. Remember, the legal blood alcohol concentration limit is .08 for driving in Ohio. If under 21, it is a violation if the concentration of alcohol is .02 or greater.

THREE = NO MORE THAN THREE DRINKS PER DAY, AND NEVER DAILY

Three represents the maximum number of drinks a person should ever have in a single day. It does not mean three at each of six pubs. Also, remember these three drinks are not to be consumed at a faster pace than one per hour. Some people will quickly point out the existence of individual differences (body weight, etc.) as they relate to these guidelines. It is important to note, however, individual differences also exist for blood cholesterol levels, exercise prescriptions, and all other quantified health norms. The standard of Zero-
One-Three is one that is acceptable for most people.

For more information on University policies or rules related to drugs and drug abuse, please see The Ohio State University Code of Student Conduct at studentlife.osu.edu/csc.

REPORTS AVAILABLE

Each year, an e-mail notification is made to all students, staff, and employees that provides the website address to access this report. Copies of this annual report may be printed in PDF format from Ohio State Lima’s Department of Public Safety website Lima.OSU.edu/security or requested from the following offices:

UNIVERSITY POLICE
Records Unit
901 Woody Hayes Drive
Columbus, Ohio 43210
(614) 292-8081

OHIO STATE LIMA DEPARTMENT OF PUBLIC SAFETY
Galvin Hall, Room 135
4240 Campus Drive
Lima, OH 45804
(419) 995-8410
### The Ohio State University at Lima

#### 2013 Annual Safety and Security Report

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<thead>
<tr>
<th>Crime</th>
<th>On Campus</th>
<th>Off Campus*</th>
<th>Public Property Bordering Campus</th>
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*The Ohio State University at Lima does not have off campus reporting areas.

**Hate Crimes:** There were no Hate Crimes reported for the reporting period.
DEPARTMENT OF EDUCATION CLERY DEFINITIONS

CAMPUS
1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution’s educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

NON-CAMPUS
1. Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
2. Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

PUBLIC PROPERTY
All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for purposes of data collection and this report, does not include businesses or private residences adjacent to the campus.

FOOTNOTES
A. “Public Property” and “Non-Campus” statistics include police reports taken from suburban municipalities and county law enforcement. Every effort has been made to comply with the definitions contained in the Handbook for Campus Crime Reporting, however Public Property statistics provided by outside agencies are not independently verified by the university, and may include reports of crimes that occurred in private residences or businesses or in other “non-campus” locations.
B. Municipal and county law enforcement agencies provide statistics according to F.B.I. Uniform Crime Reporting (U.C.R.) requirements. Sex Offenses have been re-categorized pursuant to the Uniform Crime Reporting National Incident Based Reporting System (NIBRS), as required by the Campus Security Act.
C. The F.B.I. defines “forcible sex offenses” as rape and attempt, forcible fondling, forcible sodomy and sexual assault with an object. “Non-forcible sex offense” is defined as incest and statutory rape.
D. Hate crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim’s actual or perceived race (RA), religion (RE), sexual orientation (SO), gender (GE), ethnicity (ET) or disability (DB). Reportable hate crimes include the offenses of Aggravated Assault, Arson, Burglary, Manslaughter-Negligent, Murder and Non-Negligent Manslaughter, Motor Vehicle Theft, Robbery, Forcible Sex Offenses, Non-Forcible Sex Offenses, other hate crimes involving bodily injury, Larceny-Theft, Intimidation, Destruction/Damage/Vandalism of Property, and Simple Assault.
E. These statistics reflect the most current data provided to the university. To the extent any of the crime statistics differ from previous reports, the figures in this year’s report reflect the most current data provided to the university.
F. Statistics may include reports that have been made to campus security authorities other than the Ohio State University police or municipal or county law enforcement agencies, including, but not limited to: the Student Conduct Office, University Housing, and the Sexual Violence Education and Support Program (SVES). Although these reports are not always reported to, or independently investigated and verified by university, municipal, or county law enforcement agencies as having occurred, lack of verification does not necessarily reflect on the report’s veracity.
G. “Non-campus” statistics may include statistics from foreign law enforcement agencies for properties used during study abroad trips or other foreign activities involving students. Statistics reported by foreign law enforcement agencies are not independently verified by the university.
H. Reported crimes may involve individuals not associated with The Ohio State University.