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| **The Ohio State University at Lima** **Student Organization** **Registration Application** |
| [ ]  **Re-registration** | [ ]  **New Registration** |
| **Organization Name:** |   |
| **Academic Year:** |  |
| This certifies that the above named organization has applied for registration on the Lima Campus of The Ohio State University at Lima. Upon approval of this registration the above named organization will considered a Student Organization on this campus for one academic year and is entitled to all rights and privileges provided by the Office of Student Engagement. At that time the organization also becomes subject to all rules, regulations, and disciplinary actions as stated in the Student Organization Handbook. |
| **Club Description:** |   |
| **Statement of Purpose:** |   |
| **Organization Social Media Information or Web Site:** |   |
| **Types of Activities:** |   |
| **Constitution and By-Laws:** | [ ]  on file with OSE | [ ]  attached |
| **Bank Information** |
| This organization | [ ]  has a bank account and EIN | [ ]  has plans to obtain a bank account | [ ]  has no plans to obtain a bank account |
| If yes: | EIN#:  | Bank Name:  |
| **Authorized Bank Account Signer(s): Name:**  |
|  |
| **Required Signatures:** |
| **Faculty Advisor:** |  | **Date:**  |
| **Student President:** |  | **Date:**  |

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| The leadership of this organization has received and agrees to abide by the procedures listed in the Lima Campus Student Organization Handbook (including policies concerning non-discrimination, criminal liabilities, and academic requirements).By signing this registration form, the organization hereby certifies that the information provided above is correct. In the event of any changes to the registration form, the organization agrees to notify the Office of Student Engagement.**Contact Information** |
| The information on this registration sheet is made available to the public. All addresses and phone numbers on this sheet will appear on a public roster and may be released to persons wishing to contact the organization. Please notify the Office of Student Engagement in writing if you wish to keep your contact information from being distributed. You must resubmit such requests each semester. |
| **President (or 1st contact):** |
| Name | Phone # | Text? [ ]  Y [ ]  N | E-mail address | Shirt Size |
|  |
| **Vice President (or 2nd contact):** |
| Name | Phone # | Text? [ ]  Y [ ]  N | E-mail address | Shirt Size |
|  |
| **Treasurer (or 3rd contact):** |
| Name | Phone # | Text? [ ]  Y [ ]  N | E-mail address | Shirt Size |
|  |
| **Secretary (or 4th contact):** |
| Name | Phone # | Text? [ ]  Y [ ]  N | E-mail address | Shirt Size |
|  |
| **Social Media Officer/Historian (or 5th contact):** |
| Name | Phone # | Text? [ ]  Y [ ]  N | E-mail address | Shirt Size |
|  |
| **Faculty Advisor:** |
| Name | Phone # | Office | E-mail address | Shirt Size |
|  |
| Best way to send club information: | [ ]  E-mail | [ ]  Campus Mail | [ ]  Student President |
| I have read the above statement regarding the access of the above information and have obtained permission from those officers listed. |
| **President’s Name:** |  | **President’s Signature:** |  |
| For OSE use only |
| This form meets the criteria for a registered Student Organization: |
| On file: | [ ]  Constitution | [ ]  By-laws | [ ]  GPA check/Enrollment Status |
| Date form received: |  | Received by: |  |