

## The Ohio State University at Lima Student Senate Constitution

The purpose of Student Senate is to act as a voice for the student population of OSU Lima. In this position Senate will strive to make known concerns and issues that students have to the appropriate faculty or staff who are in a position to assist them.

OSU Lima student senate is open to all students attending OSU Lima who are interested in working toward the betterment of student life.

### Officers and Senators

**President:** This position may be held by the same person for a minimum of one term. A term from this point forward is defined as being one full academic year beginning summer Semester ending in fall Semester. The duties of this office include: presiding over meetings, preparing an agenda for meetings, serving as the primary voice of the Student Senate, as well as any other responsibilities that may arise. Such responsibilities can include those of other offices if a person has not yet been appointed to the position.

**Vice President:** This position is held to the same restrictions as the President. This position though is achieved by appointment instead of by open election. The duties for this office involve taking over the responsibilities of the President if the President is unavailable. Ideally this office will be filled by someone not graduating with the president so that they may act as a leading force in retaining the club after the graduation of/or the campus change of other leaders.

**Secretary:** This position must adhere to the previous term limitations set. The primary responsibilities of this office involve recording the minutes for each meeting and being able to create a copy suitable for public display as well as for each Senator prior to each meeting. A secondary responsibility is to ensure that an up to date Constitution is kept on file within the Student Activities Office.

**Treasurer:** This position is again restricted to the same term limits. The main responsibility of this office is to keep and maintain an up to date financial record. This record will be checked periodically throughout the year and a final copy must be presented before the end of each semester.

A person may only serve two terms in any officer position. If you are elected to President or appointed to the Cabinet (Vice President, Secretary, Treasurer) you cannot exceed the two year max. Regardless of a change in title you cannot server more than two. For example, if you serve as Secretary for one year and the Treasurer the next year, you may not be appointed to an office in your third year.

Senators: If you are not a primary officer in senate you are considered to be a Senator, which is any person who is a member of Senate.

Club Representatives: A person acting as a liaison between Student Senate and a club will be given special status within the Senate. This person will be able to voice their opinions and present ideas for events to the Senate. A Representative may also be a senator but this is not necessary. This representative does not have to stay the same for every meeting but it is the responsibility of this person to relay information gained at Senate meetings to their respective clubs.

### Presidential Elections

In order to run for President of Student Senate, a Senator must attend at least two Senate events, and actively participate throughout the year, have read the Senate Constitution, and have collected fifty signatures from students who are a part of the OSU Lima student body. This presidential election will be held by at least the final meeting of Spring Semester. Those who fit the previous requirements will be voted upon by the senate. The majority winner will be accepted as President for the next term. The President must then appoint a Vice President, Secretary, and Treasurer by the second meeting of Senate during Fall Semester.

### Documents

The Constitution of Student Senate may be amended at any time, but in order to do so an amendment must be presented in written form to both the President and the Secretary. Once this amendment has been reviewed and presented to the entire Senate, a vote will be held to determine whether the amendment can be added. In order to pass, an amendment must receive a majority vote from all the ranks of all the present Senators.

A document containing a list of Senators will be maintained throughout the year by the President and the rest of the Cabinet for reference. A second document will be kept containing the names of all those who attend meetings as Club Representatives again for reference throughout the year. Both of these lists will contain the email address and first name of the people which they reference.